

ni-msme - the premier Institute

ni-msme, the pioneer institute in the field of MSME is playing a major role in providing pro-business environment to foster the progress of MSME towards success and prosperity. The raison d'être of this Institute is to assist the Government in formulating policies for Micro, Small and Medium Enterprises and to help the practicing, potential entrepreneurs and Government officials through a host of services like training, research, consultancy, information, education and extension.

Set up in 1962, **ni-msme** has made valuable contributions by creating an impressive record of achievements beyond the Indian shores, enabling different developing countries to get the benefit of the Institute's expertise.

Located in a sprawling and enthralling campus amidst a rich natural setting, **ni-msme** is well equipped with both physical and academic infrastructure. In keeping with the changing times and technological changes, the Institute has updated its style of functioning by focusing on the use of IT in every aspect of its activities, but at the same time retaining the wisdom and advantages of deeply ingrained traditional practices.

The Institute stores and supplies information that helps make a successful entrepreneur who is well versed in the intricacies of business and can participate in business activities intelligently and diligently through its Small Enterprises National Documentation Centre (SENDOC) and knowledge portal www.msmeinfo.in. Livelihood Business Incubator (LBI) established in 2016 under the Scheme of ASPIRE of Ministry of MSME for creating a favorable ecosystem for entrepreneurial development in the country.

The Institute has trained 4,62,393 participants by organizing 14,034 programmes which includes prospective/existing entrepreneurs and officials from various Ministries of Govt. of India and State Governments till 2015-16. The Institute is implementing ITEC Scheme of Ministry of External Affairs, Govt. of India since 1967 and trained 9,133 International Executives from 142 developing countries. The Institute has also undertaken 909 research and consultancy projects.

The management of the Institute rests with the Governing Council appointed by the Government of India. The governing body provides the necessary directions to the Executive Committee, accordingly the resident **Director** implements the activities.

Three Days

Training Programme on Export-Import Documentation Procedures

25 - 27 June 2018



Programme Director

Dr.K.Visweswara Reddy



**National Institute for Micro, Small and Medium
Enterprises**
(An organization of the Ministry of MSME, Govt. of India)
(An ISO 9001-2008 Organization)
Yousufguda, Hyderabad – 500 045

Training Programme on Export-Import Documentation Procedures

Today's international trade is not only highly competitive but also dynamic. Necessary responsive framework to make exports compete globally is essential. In order to harness these gains from trade, the transaction costs, in turn dependent on the framework support, involved need to be low for trading within the country and for international trade. International trade is a vital part of development strategy and it can be an effective instrument of economic growth, employment generation and poverty alleviation. Market conditions change, almost daily, requiring quick response and more importantly, anticipation of the future requirements is the need of the hour. To gear with the changing requirements, it is essential that the framework has to remain in pace and change in anticipation, accordingly, and then only international trade can pick up the speed envisaged.

India ranks 19th in terms of overall export of merchandize and 12th in terms of overall import of merchandize when compared to other countries. With more trade liberalization deals to be signed by the pro-business Indian Government, there is plenty of opportunity for establishing a successful import or export business. To undertake an import or export business, the Entrepreneur must have a strong understanding of all documentation pertaining to import or export transactions. In this training, we cover basic export procedure and import procedure in India along with the necessary documentation.

For whom

Existing MSMEs, PSUs, PSEs, Export & Import companies

Objectives

To Understand

- ❖ Important steps in Export Transaction
- ❖ Standardised and Aligned Pre-shipment Documents
- ❖ Documents related to Goods
- ❖ Certificates related to shipment

Contents

- Customs formalities
- Exchange control formalities
- How to ship the goods
- Negotiation of Documents
- Principal Documents

COURSE DETAILS:

1. Course Dates : **25 - 27 June 2018**
2. No. of Days : 3 days
3. Course Fee: Rs. 7, 500/- (Residential) / Rs. 6, 000/- (Non-Residential) per 3 days
4. The course fee covers programme cost, reading material, but does not include the travel expenses of participants to and from Hyderabad.
5. Fee Payment: Fee is payable by Demand Draft favouring "Chief Administrative Officer", nimsme, Hyderabad, Payable at Hyderabad.

Contact for further details

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Enquiries and nominations may be addressed to:

The Registrar.

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